



Duty of Candour Annual Report  
A Life Explored  
1<sup>st</sup> April 2018 – 31<sup>st</sup> March 2019

## **Duty of Candour Report**

All health and social care services in Scotland have a duty of candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

An important part of this duty is that we provide an annual report about the duty of candour in our services. This short report describes how A Life Explored has operated the duty of candour during the time between 1 April 2018 and 31 March 2019. We hope you find this report useful.

## **About A Life Explored**

With three houses located in Fife, we focus on helping kids between the ages of 11 and 21 to heal from past trauma and rebuild their lives. Each of our homes welcomes two kids who receive one-on-one care, nurture and love from a team of caring adults.

We approach caring for and loving our kids whilst keeping in mind attachment theory and trauma-informed care around the central task of a “re-parenting” relationship between the child and adult.

We support planned placements which will benefit the most from our home-like setting and the other child living in the home. Our care plans reflect the unique needs of each child and our helping teams provide proactive age-appropriate support through modeling healthy relationships.

## **How many incidents happened to which the duty of candour applies?**

In the last year, there have been no incidents to which the duty of candour applied.

## **Information about our policies and procedures**

Where something has happened that triggers the duty of candour, our staff report this to the On Call Manager who has responsibility for ensuring that the duty of candour procedure is followed. The On Call Manager records the incident and reports as necessary to the Care Inspectorate. When an incident has happened, the Service Manager and Adults set up a learning review. This allows everyone involved to review what happened and identify changes for the future.

All new staff learn about the duty of candour during their induction. We know that serious mistakes can be distressing for staff as well as people who use care and their families. We have enhanced support in place for our staff via an External Workplace Supervisor if they have been affected by a duty of candour incident.

## Training

All employees will be asked to complete the online training on Duty of Candour and we will build this module into our new induction over the coming year.

Where parents or children are affected by the duty of candour, we have arrangements in place to provide welfare support as necessary.

If you would like more information about A Life Explored, please contact us using these details: [admin@alifeexplored.com](mailto:admin@alifeexplored.com) or Tel: 01592 773 003

| Type of unexpected or unintended incident  | Number of times this happened |
|--|-------------------------------|
| Someone has died   | 0                             |
| Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions | 0                             |
| Someone's treatment has increased because of harm  | 0                             |
| The structure of someone's body changes because of harm                                    | 0                             |
| Someone's life expectancy becomes shorter because of harm                                  | 0                             |
| Type of unexpected or unintended incident  | Number of times this happened |
| Someone's sensory, motor or intellectual functions is impaired for 28 days or more         | 0                             |
| Someone experienced pain or psychological harm for 28 days or more                         | 0                             |
| A person needed health treatment in order to prevent them dying                            | 0                             |
| A person needing health treatment in order to prevent other injuries                       | 0                             |